

HSB Board Meeting Protocol

- The HSB Board Meetings are held with respect to the HSB Bylaws, Article Nine Meeting of Directors. Under Open Meetings, it is stated: **Regular and special meetings of the Board shall be open to all Owners, provided, however, that Owners who are not on the Board may not participate in any deliberation or discussion unless expressly so authorized by the vote of a majority of a quorum of the Board.**
- Committee Reports will be directed to the Board and any questions or comments will come from the Board, not the members, unless the Board asks the members for input.
- The Committee Reports will be submitted to the BOD Secretary 10 days before the BOD meeting. The Secretary will furnish the BOD with these reports along with the Agenda and any other information pertinent to the BOD meeting, 1 week prior to the monthly meeting.
- The Secretary will forward the Committee Reports to the Webmaster to be posted on the HSB Homeowners website along with the Agenda and the previous BOD Meeting's Minutes.
- There will be time allotted on the agenda (one 3 minute time period) for any member to bring a concern or make a comment to the Board. Keep in mind, the Board may not be able to address the concern or comment at the current Board meeting if additional information is needed to do so and will be addressed at the next Board meeting.
- If a Member would like to make a presentation or has something they would like the Board to be informed of, the Member must contact the HSB Board Secretary and ask to be put on the Agenda 10 days before the meeting. The requested board agenda item must be accompanied with any written information pertaining to the item and must be approved for the agenda by a member of the BOD.